

# GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Dept. at 903-813-4091 to request the assistance.

	Date Posted: October 1, 2018 Closing Date: November 10, 2018 Positions Open: 1
Position:	Community Supervision Officer
Department	Community Supervision and Corrections
Job Number:	H8100101
Minimum Salary:	Attractive Monthly Salary
Duties	To ensure that the probationer abides by the conditions of probation. The Supervision Officer meets periodically (usually monthly) with each assigned probationer in Community Supervision and Corrections Department Office to review the activities and other happenings of the probation and to provide necessary direction; conducts home visits to allow interaction the probationer in the probationer's home environment. Maintains probationers case file records according to department guidelines.
Qualifications:	Four-year degree in criminal justice, social work, psychology, or related field and related work experience. Bilingual (Spanish) a plus.
Requirements:	Must be able to communicate effectively both orally and in writing. Must possess at least a Class C Texas Motor Vehicle Drivers license, have a motor vehicle available for work and provide documentation of minimum automobile liability insurance coverage. Pass a background check and drug screen.
Benefits:	Excellent employer paid health insurance, vacation, sick leave, retirement plan and paid holidays.