

**Cause No. CV**

**PLAINTIFF**

**VS.**

**DEFENDANT**

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**IN THE COUNTY COURT AT LAW NO. 2  
OF GRAYSON COUNTY, TEXAS**

**PRETRIAL ORDER**

**TRIAL.** This case is scheduled for trial before the Court on \_\_, at **9:00 a.m.** In order for this case to be scheduled on the Court’s jury trial docket, a written request for trial before a jury and the requisite jury fee must be timely filed and paid to the county clerk.

OR

**TRIAL.** Trials of civil cases are generally conducted during the first full week of each month. A party may request a trial setting by submitting to the County Courts at Law Court Coordinator a written request which may include suggested dates that all parties are available for trial. In order for this case to be scheduled on the Court’s jury docket, a written request for jury trial must be timely filed and payment of the jury fee must be timely deposited with the court clerk.

**SERVICE OF PROCESS.** Citation and other notices, writs, orders, and other papers issued by the court in this case may be served anywhere by any person who is not less than eighteen (18) years of age and is not a party to or interested in the outcome of this lawsuit.

**DISCOVERY.** Discovery shall be conducted under Level 2, Rule 190.3, Texas Rules of Civil Procedure. All requests for discovery must be served within a sufficient length of time in advance of the expiration of the discovery period so that all discovery will be timely completed.

OR

**DISCOVERY.** The parties shall file with the Court a joint proposed discovery control plan that is tailored to the circumstances of the case no later than \_\_. If the parties are unable to agree, then the parties shall file their competing proposed plans no later than the filing deadline.

**MOTION REQUIREMENTS.** Unless made during hearing or trial, each motion made in this case shall be filed in writing and conform to the applicable rules of civil procedure. Legal argument and case authorities must be included in the body of the motion. A party opposing a motion shall have ten (10) days from the date the motion is served in which to file and serve a response with legal argument and case authorities included in the body of such response. Each motion or response shall be accompanied by a separate proposed order in editable PDF format for the judge’s signature. The proposed order shall be endorsed with the style and number of the case and shall not include a date or signature block.

**HEARINGS.** (A) Unless otherwise provided by applicable rules or by order of the Court, all motions will be considered by *submission* and without oral argument and will be placed on the Court’s submission docket on the 11<sup>th</sup> day following the date of filing (“submission date”). (B) A party may request an *oral hearing* of any pending matter by submitting a written request to the County Courts at Law Court Coordinator. Such request should include suggested dates that all parties in the case are available for hearing and the anticipated length of the hearing. The

requesting party shall notify all other parties of the scheduled hearing. This provision shall not be interpreted to restrict the discretion of the Court in any respect regarding whether to require an oral hearing on any matter.

**MEDIATION.** The Court has determined that this case is appropriate for mediation. The parties shall submit their dispute to a mediator as ordered in the Court's Referral of Case to Mediation that is incorporated herein by reference for all purposes the same as if fully set forth at length.

IT IS SO ORDERED.

Signed:

\_\_\_\_\_  
JUDGE PRESIDING